



**REGULATIONS ON THE ORGANIZATION
THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS
DEVELOPMENT INVESTMENT CONSTRUCTION NUMBER 2 JSC**

Objective:

- To ensure the exercise of shareholders' rights in accordance with the principles of transparency and democracy;
- To facilitate the organization and conduct of the General Meeting of Shareholders in compliance with legal regulations;

The Organizing Committee of the General Meeting of Development Investment Construction Number 2 Joint Stock Company respectfully submits to the General Meeting of Shareholders for approval the Regulations on the organization of the Meeting as follows:

I. ORDER OF THE GENERAL MEETING

1. Shareholders entering the meeting hall must comply with the seating arrangements of the Organizing Committee and sit in the designated positions or areas as assigned by the Committee.
2. Smoking is not permitted in the meeting hall; private conversations should be avoided, and mobile phones must be set to silent or vibrate mode during the meeting

II. VOTING ON THE MATTERS AT THE GENERAL MEETING

1. Principles:

All matters discussed or submitted for opinion in the agenda of the General Meeting must be approved by collecting votes through ballot papers from all shareholders. Each shareholder shall be issued one ballot; shareholders are responsible for clearly stating their full name and the number of voting shares (owned and authorized) on the ballot. The ballot will bear the overlapping seal of Development Investment Construction Number 2 Joint Stock Company.

2. Voting Method:

Shareholders shall mark (x) in the corresponding boxes (*agree, disagree, other opinion*) for each item listed on the ballot and submit it to the Organizing Committee for result compilation. Ballots marked with *other opinion* will be collected and forwarded by the Organizing Committee to the Chairperson of the General Meeting for discussion



3. Voting Rules:

- Each share owned or represented corresponds to one voting unit.
- The following matters shall only be approved when receiving **65%** or more of the total votes of shareholders with voting rights who are present in person or through authorized representatives at the General Meeting of Shareholders:
 - a. Type and number of shares to be offered for sale;
 - b. Change of business lines, sectors, and industries;
 - c. Change in the company's organizational and management structure;
 - d. Investment projects or asset sales with a value of 35% or more of the total asset value as recorded in the company's most recent financial statements;
 - e. Reorganization or dissolution of the company
- Other matters shall be approved when receiving **50%** or more of the total votes of shareholders with voting rights who are present in person or through authorized representatives at the General Meeting of Shareholders



III. EXPRESSING OPINIONS AT THE GENERAL MEETING

1. Principles:

- Shareholders attending the General Meeting who wish to speak or participate in the discussion must register their speaking content (using the registration form provided by the Organizing Committee) and obtain the approval of the Chairperson.

2. Speaking Procedure:

- Shareholders shall speak concisely and focus on key points relevant to the matters for discussion, in line with the agenda of the General Meeting as approved. The Chairperson will arrange for shareholders to speak in the order of registration and will respond to, or assign others to respond to, shareholders' questions and comments.

IV. RESPONSIBILITIES OF THE PRESIDIUM

1. To conduct the General Meeting in accordance with the approved agenda, rules, and regulations. The Presidium shall operate on the principles of centralization and democracy, making decisions by majority vote under the leadership of the Chairperson.
2. To guide the General Meeting in discussions and in collecting votes on matters included in the agenda and other related issues arising during the Meeting.
3. To handle any issues that arise throughout the course of the Meeting.

V. RESPONSIBILITIES OF THE VOTE-COUNTING COMMITTEE

1. To organize the election process in accordance with the approved agenda, voting rules, and regulations of the General Meeting.

2. To guide the General Meeting on the election rules and procedures, prepare the vote-counting minutes, and announce the election results before the General Meeting.

VI. RESPONSIBILITIES OF THE SECRETARIAT

1. To accurately and fully record the entire proceedings of the General Meeting, including matters approved or noted by shareholders during the Meeting.
2. To draft the Minutes of the General Meeting and the Resolutions on the matters approved at the Meeting.

VII. MINUTES OF THE GENERAL MEETING OF SHAREHOLDERS

All contents of the General Meeting of Shareholders must be recorded in the Minutes of the Meeting by the Secretariat. The Resolution of the General Meeting must be read and approved before the conclusion of the Meeting.

The above is the full set of regulations on the organization of the 2025 Annual General Meeting of Shareholders of Development Investment Construction Number 2 Joint Stock Company



**ON BEHALF OF THE GENERAL
MEETING OF SHAREHOLDERS
CHAIRPERSON**



Phạm Đức Dũng